

St Mark's by-the- Lake

Parish Leadership Team

Report of a Meeting held on February 11, 2008



PRESENT: Gord Gunnell, Valerie Henley, Kevin George, Mark Charlton, Brooke White, Ray Hinton, Scott Shields, Amanda Dibbs, Alison Anderson, Nicky Adams, Ed Sears and Mark Hipkins.

REGRETS: Rob Agnew, Jerry Pardy, Bob Cooper, Janet Forster, Lynne Hornby, Katelinn Tuovinen, John Anderson, Christie Paulton, Jane Cornett, and Walter Fisher.

ABSENT: Bud Piercell,

OPENING DEVOTIONS: Please remember Ray Morris. He was a warden at St. Mark's by-the-Lake when Kevin first came here. The funeral will be held February 13th at St. Mark's by-the-Lake. His wife, Elsie appreciates the prayers and support of the people.

ERRORS AND/OR OMISSIONS: Nicky Adams should have been listed as given regrets for January 2008 meeting and not absent.

ADOPTION OF PREVIOUS MINUTES: Adoption of previous minutes moved by Kevin George and seconded by Brooke White.

NEW BUSINESS

The Treasurers Report

(Mark Charlton)

Financial Report for January, 2008:

Income:

- Offerings of \$12,302 are better than last year by \$423
- PAC includes Essex Singers ticket sales, chili lunch, Meat Pies and coffee hour
- Special donations are for donated Lenten booklets

Expenses:

- Apportionment charge is the new monthly rate for 2008
- Ministry other includes book expenses, pastoral care, and travel expenses
- Office charges are for postage and supplies
- Property costs are for custodial services including work on hall floor. Last year we made an insurance installment of \$1,000
- Staff costs include payments to Bishop Jack for covering Kevin's absences. 2008 pay increase have not been processed
- Utilities payments were slightly less than last year due entirely to gas usage
- Youth spending was nil

Overall:

- Operating deficit for the month is \$4,418.
- Bank balance is \$3,270 at month end but there are uncashed cheques of \$4,600 outstanding.
- During the month, \$20,000 was moved to GIC's
- Operating account owes \$11,000 to RtR

Raising the Roof:

- Contributions of \$1,070 were received during the month bringing the total to \$29,000

St Mark's by-the-Lake

1/1/2007 Through 1/31/2008 (in Canadian Dollars)

Category Description	1/1/2007- 1/31/2007	1/1/2008- 1/31/2008	Amount Difference
INCOME			
Offerings	11,878	12,302	423
Other Inc	250	0	-250
PAC	240	583	343
Special Donations	28	224	196
TOTAL INCOME	12,397	13,109	712
EXPENSES			
Advertising	0	0	0
Apportionment	2,473	2,750	-277
Bank Charges	-25	0	-25
Chancel Guild	472	10	462
Ministry - other	1,182	1,005	176
Miscellaneous	57	0	57
Office	420	455	-36
Outreach	0	62	-62
Parish Fellowship	179	0	179
Property	2,137	1,515	623
Rector - benefits	929	1,041	-113
Rector - Salary	3,617	3,792	-175
Staff	3,499	4,703	-1,204
Utilities	2,247	2,194	53
Youth Ministry	0	0	0
TOTAL EXPENSES	17,187	17,527	-340
OVERALL TOTAL	-4,790	-4,418	372

ADOPTION OF TREASURERS REPORT: Motioned by Brook White to adopt report.
Seconded by Nicky Adams.

Diocesan Family Team

(Ray Hinton)

- Kevin asked ray to explain apportionment.
- 35-45% of apportionment comes from the churches. It is a % of our cost not our income that this amount is calculated.
- From the money that the Diocese receives from apportionment they provide different committees.
 - Pensions
 - Salaries
 - Refuges
 - Grants and Loans Department
- Kevin spoke that there is a large portion of Diocese apportionment funding that goes towards outreach.
- Kevin asked if Ray can raise the question to the Deanery as to why most of their meetings are scheduled the second Tuesday of the month. Traditionally this is when most parishes have their council meetings.

Wardens Report

(Scott Shields)

- Kevin touched on this today but Scott wanted to also say he hopes everyone is still interested in being part of the Parish leadership team. If you are not able to remain on the team please let us know soon so that people may be nominated at Vestry.
- At Vestry the intent of conversation for Raising the Roof will be pledges, Diocese, loans and fundraising.
- Kevin spoke that we are approximately \$200,000 short of funding for the initial one million dollar plan. We have spoke to Norm Becker about modifying our plan to a \$800,000.00 budget.
- The wardens and Kevin had some concern. Initially had good support at vestry. Pledges were good and the initial amount from the Diocese was great. Unfortunately we have fallen short of this target.
- The \$800,000.00 plan would mean getting rid of the 3 offices to the rear of the building and the basement. There is an office upstairs that Kevin can use instead of one to the rear which will allow for privacy.
- The Diocese has hinted that if we had a campaign to raise funds for an elevator they may be inclined to grant us additional funds. Becker Engineering is able to build the shaft for the elevator and an elevator can be added later when additional funds become available.
- Essentially it would mean looking at the space upstairs and see if we have enough room to meet our needs.
- We can go ahead with the initial plan of a million dollar expansion over a 10 year period or we can go ahead with a \$800,000.00 project. In order to start the expansion the wardens have thought tremendously about altering our expectations so we can put things forth.

Youth Symposium

(Scott Shields)

- There is a Youth Symposium that will be held February 23rd in the hall. This Symposium will provide some support for Jane .Our Youth Ministry is now at the point that they have become a program sized Ministry. One person can not attend to everything. If you are able to come out and provide input and assistance please RSVP as soon as you can.
- Kevin and the wardens met with Jane as it is their responsibility as wardens and rector. They wanted to give Jane some support. She always works so hard and it is getting increasingly busier for her since our Youth Ministry is growing.
- The key to growth in a parish community is Youth Ministry.
- Jane is somewhat frustrated since she needs support. She can no longer do it alone.

- We want Jane to perhaps take a step back as opposed to dealing with the more day to day duties.
- 40-50 people were sent a letter asking them to attend the symposium. We have tremendous talent in this parish. If you didn't get a letter please feel free to come out if you are interested.
- Jane and Kevin will put a program. This program will help us move forward with team support for Jane.
- We need to put our support behind Jane. We are still a pastoral sized youth program but we are close to a program sized ministry. In order to move forward we need to give her our support.
- Kevin stated that we do need to provide support for Jane and our Youth Ministry. One of our real strengths is our young people here at St. Mark's by-the-Lake. They are integrated into our community. Youth and Adults are all together.
- Please mark February 23rd on your calendars.

Outreach for Justice Team

(Ed Sears)

- OJT has once again put together another Lenten series this year. The lineup is great. Brooke White will also be speaking this year. She will be speaking about Habitat for Humanity and her experience working in New Orleans.
- Brooke said that the students are very excited to speak at the series. They were not able to arrange a trip this year and they are going through "withdrawal". They are touched to be invited to speak
- Ray Hinton asked how things are going with the twinning of our companion churches. More details will come soon.
- Gord Gunnell offered congratulations to Ed in regards to our new sign. Wonderful Job.
- Mark Charlton asked if there will be any fundraising events going on for our Lenten participants. They will be raising money for Terry Dance and the Temba project. Calendars are still available for sale if you wish to purchase one.

The Rectors Report

(Kevin George)

- Look out for a cookbook that will be published soon. Hettie Cornett and Marie Stacey are gathering recipes together for a cookbook to raise money for Raising the Roof. Please submit your recipes and purchase a cookbook when available. It is a fantastic way to support the church.
- There will be a St. Mark's Festival on April 25th. A dinner theatre event will be put together by MJM Productions. Michelle and Glen is a new couple to the parish who are getting married here in March. Their gift to the parish is the show. The plot will be appropriate to church and St. Mark's by-the-Lake.
- Thanks to Janet Forster and Alison Anderson for their years of service as Wardens. Janet served for three years and Alison served for 5 years. Alison has to take a sabbatical and Janet wants to step down due to the fact she spends several months of the year in Florida. Thanks and gratitude. Your time and commitment is appreciated.
- The average Sunday attendance for 2007 is down by one. This number is due to a couple of Sundays that plunged our numbers; the Sunday of the Sesquicentennial and a Sunday when a bad snow storm occurred. Both Sundays had extremely low attendance which made the yearly average lower. If it wasn't for those days our average number would be significantly higher than 2006.
- January was a long month for Catherinanne and me. We had no idea that Christmas would be the last time to see Andrea. When a week later Andrea had passed we left right away. The love, care and support from this parish was tremendous. It means a lot to us that there is no question about our support from the church. We never thought to worry about leaving since we know that the parish supports us.

- It was an overwhelming week. There were 5 clergy officiating Andrea's funeral and five clergy in the crowd. The funeral was quite large. There were no strangers at the funeral. In some way everyone there had a connection to the family.
- We are so proud of Gary, Annette, and Jennifer of whom they are and who they have become.
- My family continue to need our prays for what lies ahead.
- We are appreciative of all the cards, support and emails from everyone. My sister Helen has been getting so many cards. All the emails sent to me have been forwarded to my sister Helen.
- They are so appreciative of all the donations that came from St. Mark's by-the-Lake. \$2000.00 was raised.

Motion

Nicky Adams motioned to adjourn meeting. The motion was seconded by Ed Sears.

Closing Prayer

Meeting Adjourned.