

# St Mark's by-the- Lake

## Parish Leadership Team

### Report of a Meeting held on March 12, 2008



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**PRESENT:** Gord Gunnell, Valerie Henley, Kevin George, Mark Charlton, Ray Hinton, Scott Shields, Nicky Adams, Ed Sears Lynne Hornby, Katelinn Tuovinen, John Anderson, Jane Cornett and Mark Hipkins.

**REGRETS:** Jerry Pardy, Brooke White, Bob Cooper, Janet Forster, Amanda Dibbs, Christie Paulton, and Walter Fisher.

**ABSENT:** Bud Piercell

#### **OPENING DEVOTIONS:**

**ERRORS AND/OR OMISSIONS:** Apportionment is explained incorrectly in previous minutes. Ray Hinton will provide Valerie with text.

**ADOPTION OF PREVIOUS MINUTES:** Adoption of previous minutes moved by Mark Charlton and seconded by Nicky Adams.

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#### **NEW BUSINESS**

#### **The Treasurers Report**

**(Mark Charlton)**

#### **Financial Report for February, 2008:**

##### **Expenses:**

- Apportionment charge is the new monthly rate for 2008
- Ministry other includes book expenses, discretionary funds, and travel expenses
- Office charges are for copier lease, copier usage, postage and supplies
- Outreach is pass through of monies collected for the Sparkes family
- Parish Fellowship costs are for Vestry luncheon
- Property costs are for custodial services including work on hall floor. Last year we made an insurance installment of \$1,000
- Staff costs continue at last year's rates. 2008 pay increase have not been processed
- Utilities payments were slightly less than last year due entirely to gas usage
- Youth spending was nil

##### **Income:**

- Offerings of \$11,659 are worse than budget by \$3,206; Year to Date of \$23,961 is 6% more than last year
- Other income is for hall donations
- PAC includes proceeds from meat pies, vestry lunch, and coffee hour
- Special donations are for donated Lenten booklets, calendars, funeral, and Sparkes family

##### **Overall:**

- Operating deficit for the month is \$4,402
- Bank balance is \$500 at month end but there are uncashed cheques of \$4,500 outstanding.
- Operating account owes \$13,000 to Capital

##### **Raising the Roof:**

- Contributions of \$1,785 were received during the month bringing the total to \$31,000

**St. Mark's by-the-Lake Church**  
Council report

**2008**  
**February**

	Month			Year to Date		
	Actual	Budget	Difference	Actual	Budget	Difference
<b>EXPENSES</b>						
Advertising	0	120	120	0	240	240
Apportionment	2,750	2,750	0	5,500	5,500	0
Bank Charges	14	26	12	14	52	38
Chancel Guild	155	314	159	165	628	463
Ministry - other	827	979	152	1,832	1,958	126
Miscellaneous	105	44	(61)	105	88	(17)
Music Supplies	0	43	43	0	86	86
Office	1,022	937	(85)	1,477	1,874	397
Outreach	1,850	601	(1,249)	1,912	1,202	(710)
Parish Fellowship	375	121	(254)	375	242	(133)
Property	1,567	1,624	57	3,082	3,248	166
Rector - benefits	1,041	1,047	6	2,083	2,094	11
Rector - Salary	3,792	3,792	0	7,583	7,584	1
Staff	4,303	4,484	181	9,005	8,968	(37)
Utilities	2,571	1,738	(833)	4,765	3,476	(1,289)
Youth Ministry	0	273	273	0	546	546
<b>TOTAL EXPENSES</b>	<b>20,372</b>	<b>18,893</b>	<b>(1,479)</b>	<b>37,898</b>	<b>37,786</b>	<b>(112)</b>
<b>INCOME</b>						
Offerings	11,659	14,156	(2,497)	23,961	28,312	(4,351)
Other Inc	835	650	185	835	1,300	(465)
PAC	2,261	1,669	592	2,844	3,338	(494)
Special Donations	2,322	1,668	654	2,545	3,336	(791)
<b>TOTAL INCOME</b>	<b>17,077</b>	<b>18,143</b>	<b>(1,066)</b>	<b>30,185</b>	<b>36,286</b>	<b>(6,101)</b>
<b>OVERALL TOTAL</b>	<b>(3,295)</b>	<b>(750)</b>	<b>(2,545)</b>	<b>(7,713)</b>	<b>(1,500)</b>	<b>(6,213)</b>

**ADOPTION OF TREASURERS REPORT:** Motioned by Mark Hipkins to adopt report.  
Seconded by John Anderson.

## **Wardens Report**

**(John Anderson)**

- There was a meeting with the new wardens at Tony Macaronis which was quite nice. We have a good team.
- There are some issues with the office network. The addition of new equipment has made the network more complex. John Simpson has been doing the technical maintenance however we are at the stage that we need to hire someone who specializes in this. Thank You John for all your hard work. The wardens have given authority to have someone come in to work on our network. The Geek Squad will be coming in to do this.
- There has been discussions about the counting ministry. Mark Charlton has been a godsend to help out if necessary. Mark has written an article which will be published in the newsletter which will hopefully help with some of the issues while counting. An example is when people are away they will use more than one envelope to add their donations. One envelope is all that is needed. It saves time having to add up the totals of all the envelopes. It ends up being added as one total anyway.
- We would like to have a calendar of events for the year. It would help co-ordinate events better. Perhaps people can give Valerie a list of events so she can prepare the calendar.
- The “Who is My Neighbour” Survey has been sent out. This will give us the data the Diocese needs for their study as well as additional items for our Parish Database.
- It is that time of year. Staff reviews will be in 4-6 weeks.
- Repairs are currently being done to our new sign. For some reason one side of the sign fell apart after a heavy rain. It needs to be dried out and reapplied.

## **Outreach for Justice Team**

**(Ed Sears)**

- The Lenten series went very well. It was a great turnout. There are two more weeks left. We look forward to it.
- Aside from the Lenten Series there isn't much going on.
- Ed wanted to give thanks to Kevin for helping out with a lady at work. A lady Ed works with has recently retired since she has cancer. For her retirement gift they gave her tickets to go to spring training for the Detroit Tigers. She was too sick to go but people rallied together for an alternative which made her day.

## **Youth Ministry**

**(Jane Cornett)**

- The youths are having a can drive. If you have spare cans please donate.
- We were thinking about having a movie night once a month on a Friday night. More details will follow.
- Walk through Holy Week Kids program will be starting soon. The program is for kids aged 1-5.
- There will be a family potluck dinner at 5:00 at the end of the week. Nancy Nosanchuk will be preparing trays for a cedar meal.
- Jane has sent out packages about Holy Week with the kids to take home to their parents.
- Jane has booked time during the holy Triduum for quiet time with family on Holy Thursday.
- Huron Church Camp is having an Enviro Challenge Day April 19<sup>th</sup> for Kids 11-15 years old.
- The Youth Symposium went well. Almost 30 people came out. We discussed training programs, workshops leaders.
- Kevin said that a follow up will be done soon. We would like to be ready in May to start the program. We need to schedule training as well as get back to people that were not able to attend that day.
- Kevin said it was a good day. Jane had a great PowerPoint presentation. This is indicative to all the work Jane has done in the past two years.

## **The Rectors Report**

**(Kevin George)**

- The excellence that is being delivered with the Lenten Series is amazing. The speakers are outstanding each week and attendance is fantastic.
- Last year at this time he had mentioned that the numbers for the Lenten series may not have been what they hoped but that the following year the attendance would be better. This turned out to be true.
- This year Kevin basically had to show up. The team put in a tremendous amount of work with out his assistance. They have done a great job.
- St. Leonard's house contacted him in January with an application for a Chaplains position. The position was filled by the time he came back from Newfoundland. He has however, taken a position on their board.
- I have wanted to make sure I have my feet in the community around us.
- We have become very supportive of the Aids committee of Windsor. I felt that it would be beneficial to them as well as to us that I become more involved with their committee. Elections are being held in June for their board. I hope I can offer something to that.
- Upcoming event- Looking forward to Holy Week. Please let your friends and family know about the dates. Our doors are open and everyone is welcome.
- \$2100 was sent to help Gary and Annette Sparkes. They are overwhelmed and thankful for our generosity. It will be helpful now and also help with the ongoing care with Becky.
- Jane Cornett will be teaching CPR at All Saints Church for the Deanery on April 26th.
- Last year we spoke of purchasing a defibrillator. It is no longer as expensive as they were. We may wish to consider.
- A family day of curling at Beach Grove turned out to be a wonderful day. All generations got together. Everyone interacted. Fred Linton and Zach Shields were giving each other high 5's. Thank you to Walter Fisher for sponsoring us. Thank you Mark and Sally Charlton for putting things together.

## **Portable Signs**

**(Gord Gunnell)**

- Five years ago we purchased three portable advertising signs. Since then one has been stolen.
- They are getting really beat up.
- Gord's recommendation is to have them repaired.
- To purchase a new sign without plexy-glass is \$200.00 and with plexy-glass is \$300.00. It is more cost effective to have our current signs repaired.
- We can have them repaired at the same place we purchased the signs.
- Kevin thanked Gord for all his hard work all year long with the signs.

## **Motion**

Scott Shields motioned to go forward and have our current portable signs repaired. The motion was seconded by Ray Hinton.

## **Motion**

John Anderson motioned to adjourn meeting. The motion was seconded by Mark Charlton.

## **Prayer of Benediction**

## **Meeting Adjourned.**