

# St Mark's by-the- Lake

## Parish Leadership Team

Report of a Meeting held on January 13, 2009

Held at St. Mark's by-the-Lake



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**PRESENT:** Valerie Henley, Kevin George, Mark Charlton, Brooke White, Jane Cornett, Scott Shields, Bud Piercell, Lynne Hornby, Ed Sears, Gord Gunnell, Bob Cooper and Ray Hinton.

**REGRETS:** Dave Goetz, Janet Forster, Jerry Pardy, Amanda Dibbs, John Anderson and Walter Fisher, Nicky Adams and Mark Hipkins

**ABSENT:** Christie Paulton

### **ERRORS/OMMISSIONS OF PREVIOUS MINUTES:**

Fall bazaar sales were \$5000.00 not \$500.00.

**ADOPTION OF PREVIOUS MINUTES:** Moved by Bob Cooper and seconded by Lynne Hornby.

### **OPENING DEVOTIONS:**

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### **NEW BUSINESS**

#### **Youth Ministry**

**(Jane Cornett)**

- Jane has planned to have a leadership workshop this Sunday. Twelve people have responded so far. New program is to start February 15<sup>th</sup>.
- On January 23<sup>rd</sup> there will be a meeting with the Deanery and all the youth Ministers. This will be Vanessa Jollimores' first meeting as the Essex Deanery Youth Coordinator. Wine and cheese will be served.
- All Saints Church will be having an Ash Wednesday Youth program this year.
- The Youth Group will be having a book study. The book is "The 6 Most Important Decisions You'll Ever Make" by Sean Covey. It is a great book. Very youth and reader friendly. Jane is thinking of using it as part of the confirmation preparation.
- 5 packages were sent to Afghanistan to local soldiers serving there. So far two letters have been sent back. One to John Charlton and one to Meagan Park.
- The youth are working to put something together for the Lenten Booklet this year. Meagan Park is working on a cover.
- Jane is still looking for server gowns.
- The Youth Group went bowling. 12 kids came out. Everyone had a great time. Jane passed around pictures.
- Thank you to the Charlton Family for continuing to host while the hall is under construction.
- Kevin will speak to the Bishops office to see if we can have the bishop come when the youth are being confirmed.
- We will need to thank the Montessori school for letting them use their space. Jane suggested a cash donation. Ray Hinton suggested that perhaps we can donate a bursary. The wardens will discuss this at a later date.

## Wardens Report

(Scott Shields)

### Construction Progress

- The second coat of paint has been applied.
- Fixtures have been put in.
- We will have a tour of the hall after the meeting.
- Thanks to Bob Cooper and Steve White for moving the stove, fridge and convection oven in today.
- Pro Trade will hook up the gas to the stove to make sure it is set up properly.
- Bob Cooper and Steve White will do a deep cleaning on the stove.
- There is lots of storage on the second floor.
- The reception area is quite nice. One of the contractors gave us a gift. Nino put in a nice mosaic design in the floor free of charge.
- The footings will be put in for the church in approximately 2-3 weeks. We are just waiting for it to be warm enough.
- Valerie Newell will be going on Maternity leave April 17<sup>th</sup>. Unfortunately she will not be returning. Our thoughts and prayers are with you and your new endeavours.
- The wardens have also discussed reducing the hours in the office to 15 per week due to economics. Some tasks that don't require as much expertise will possible be done by volunteers

### Diocesan Team

(Ray Hinton)

- Kevin spoke last Sunday about the Bishops enthronement which was quite wonderful.
- We now need a Suffragan Bishop since Bishop Bob Bennett is now the Bishop of Huron. Elections will be in March.
- The Diocese is requesting each parish pas as a motion regarding Outreach and Justice.
- Perhaps we should pass along our OJT vestry report to the Diocese to see what great things we have done here to give them some ideas.
- St. Judes in Nunavit burnt down. They are selling building blocks to people to help finance the construction. Perhaps OJT may help purchase a block. Ray passed the information along to Ed Sears.

### The Treasurers Report

(Mark Charlton)

#### Financial Report for December, 2008:

##### Expenses:

- No advertising expenses for the month
- Chancel Guild costs were much less than planned
- Ministry other includes catch up on discretionary and travel costs
- Outreach costs are for the Similac expenses
- Property expenses are just for cleaning
- Utility costs include a catch up on telephone

##### Income:

- Offerings of \$19,229 are worse than budget by \$799; Full Year of \$156,164 is less than last year by 8%
- PAC income includes a transfer of the BBQ Auction net proceeds of \$17,000, coffee hour expenses as well as bazaar and cookbook proceeds

##### Overall:

- Operating surplus for the month is \$20,007; year to date deficit is \$18,876 against a plan of \$9,937
- Bank balance is over \$28,000 at month end in anticipation of further building costs

##### Raising the Roof:

- Contributions of \$20,500 were received in the month bringing the total to \$84,000

**St. Mark's by-the-Lake Church**

Parish Leadership Team report

**2008**

**December**

	Month			Year to Date		
	Actual	Budget	Difference	Actual	Budget	Difference
<b>EXPENSES</b>						
Advertising	0	500	500	1,344	1,500	156
Apportionment	2,728	2,728	0	32,978	32,978	0
Bank Charges	0	0	0	153	200	47
Chancel Guild	299	1,400	1,101	2,314	3,500	1,186
Ministry - other	1,331	900	(431)	12,965	12,000	(965)
Miscellaneous	0	50	50	438	600	162
Music Supplies	0	63	63	1,207	750	(457)
Office	986	900	(86)	10,347	11,000	653
Outreach	1,888	417	(1,471)	8,615	8,000	(615)
Parish Fellowship	114	83	(31)	666	1,000	334
Property	757	792	35	17,784	15,000	(2,784)
Rector - benefits	909	1,083	174	12,433	12,999	566
Rector - Salary	3,886	3,887	0	46,637	46,638	1
Staff	4,955	5,371	416	55,580	55,150	(430)
Utilities	2,216	2,242	25	20,463	21,000	537
Youth Ministry	660	333	(327)	3,223	4,000	777
<b>TOTAL EXPENSES</b>	<b>20,729</b>	<b>20,749</b>	<b>18</b>	<b>227,147</b>	<b>226,315</b>	<b>(832)</b>
<b>INCOME</b>						
Offerings	19,229	20,028	(799)	156,164	178,378	(22,214)
Other Income	3,000	250	2,750	6,555	8,000	(1,445)
PAC	17,494	1,067	16,428	36,940	30,000	6,940
Special Donations	1,013	0	1,013	8,612	0	8,612
<b>TOTAL INCOME</b>	<b>40,736</b>	<b>21,345</b>	<b>19,392</b>	<b>208,271</b>	<b>216,378</b>	<b>(8,107)</b>
<b>OVERALL TOTAL</b>	<b>20,007</b>	<b>596</b>	<b>19,410</b>	<b>(18,876)</b>	<b>(9,937)</b>	<b>(8,939)</b>

**Additional Discussion:**

- Offerings are down 8% for 2008.
- We need to look at cutting costs. Administration is the first to be cut. We will also look at some of our existing contracts.
- Heating costs should be more cost effective with new system which will help in 2009.
- Kevin said we need to continue to pray and be patient. We also pray for those who are struggling.
- This year there are more snowbirds than last year. Not all of them are on automatic debit which has affected the offerings this winter.
- Kevin said he is grateful to Mark. He wears a lot of worry about our finances.

## **Motion**

Ray Hinton motioned for the Parish Leadership Team to support the decision to move BBQ funds to PAC funds should the need arise. Motion seconded by Ed Sears. All were in favour.

## **Motion passed**

- We will be advertising in the bulletin that the pews are for sale. Kevin is also looking into the website usedpews.com. Fausto Volpatti would like to clear his garage of our new pews soon. He also hopes that we do not have to store the existing pews in there once the new ones are in place.

## **ADOPTION OF TREASURERS REPORT:**

Adoption of Treasurers report moved by Mark Charlton and seconded by Bob cooper.

## **Outreach for Justice Team**

**(Ed Sears)**

- The knitting group has made 300 scarves, 60 hats, 30 pairs of mitts and sent them off to the Homeless Coalition.
- Nancy Nosanchuk has requested the knitting group to possibly knit something for the Special Olympics.
- Lenten Series planning is running smoothly. The line up is as followed:
  - March 1, 2009 – Howard Pawley- Followed by a soup Luncheon
  - March 4, 2009 – Norm Becker – Justice
  - March 11, 2009 – Mary and Renee Vidal –Migrant Workers
  - March 18, 2009 –Joan Tinkess – Micro Credit Program in the Dominican.
  - March 25, 2009 – Joyce Zuk – Citizen Advocacy
  - April 1, 2009 – Reilly McLaren, Chaplain of St. Leonard’s House
  - April 8, 2009 – Sally Bennett – Is there any justice for victims of Alzheimers?
- Bios and pictures are still required from the guest speakers for the Lenten Series.
- Nancy Nosanchuk is looking for a gift for the guest speakers.
- The Lenten book is coming along. This year we are trying to have the guest speakers to add something.
- Dinner and a movie is upcoming. Possible dates are February 6<sup>th</sup>, 10<sup>th</sup> or 20<sup>th</sup>. Jeff Mailloux will cater.
- The Homeless Coalition issued a thank you plaque to the parish. Ed circulated this.
- People are still giving even in these hard times. We have raised money but also “product”, material items have been collected.
- OJT is still planning on having an event for 10,000 Villages. We are just waiting for the hall to be complete.
- We would like to have an area for our collections. Would like to discuss a system we can use. Kevin said to put a plan together and to think of easy accessibility when planning.
- Kevin said the Lenten Series this year’s going to be phenomenal. We are looking forward to it.

## **The Rectors Report**

**(Kevin George)**

- Christmas services were wonderful. Christmas Day was a hoot. There were over 100 people in attendance. They had two baptisms and a wedding. All the family was there for one of the baptisms so the couple had planned with Kevin to have a surprise wedding. It went very well.
- We have new people coming to the parish. Some have heard about all the activity here and decided to check things out and have stayed. We have unfortunately lost a few families that have moved.
- Catherinanne and I took a few days off over the holidays. It was quite nice.
- Frank Boundy passed away during the holidays. His funeral was here December 27th.

- Sadly Brian Collacott, a friend of the Hornby family passed away as well during the holidays. His memorial service is January 24<sup>th</sup>.
- Pray for these families and their future challenges.
- Vestry will be in February sometime. We are waiting for more information before we announce the date.
- We are fortunate to all who are on this team. Please let us know if you are unable to stay on in 2009.

**Motion to adjourn:**

Motion to adjourn by Mark Charlton and seconded by Bud Piercell

**Closing Prayer**

**Meeting Adjourned**

A tour of the hall followed.