

St Mark's by-the- Lake

Parish Leadership Team

Report of a Meeting held on July 15, 2008



PRESENT: Gord Gunnell, Valerie Henley, Kevin George, Mark Charlton, Ed Sears, Katelinn Tuovinen, Mark Hipkins, Brooke White, Amanda Dibbs, Dave Goetz, Nicky Adams, Bud Piercell, Jane Cornett, Janet Forster and Lynne Hornby

REGRETS: Bob Cooper, John Anderson, Ray Hinton and Scott Shields

ABSENT: Christie Paulton, Walter Fisher and Jerry Pardy

ERRORS/OMMISSIONS OF PREVIOUS MINUTES:

- Amanda Dibbs was not present for June's meeting. She had sent regrets

ADOPTION OF PREVIOUS MINUTES: Adoption of previous minutes moved by Janet Forster and seconded by Nicky Adams.

OPENING DEVOTIONS:

NEW BUSINESS

The wardens and Kevin met to discuss details about the groundbreaking earlier in the week. This evening they would like to communicate these details to the Parish Leadership Team.

The Treasurers Report

(Mark Charlton)

Financial Report for June, 2008:

Expenses:

- Ministry other includes catch up on discretionary but no mileage
- Office charges are less than planned due to delay in copier expenses
- Property includes treatment of rectory lawn
- Utilities payments were slightly over budget due to phone catch up

Income:

- Offerings of \$13,239 are worse than budget by \$2,461; Year to Date of \$77,385 is 2% more than last year
- Other income is for hall donations; shortfall from budget is due to GST refund delay
- PAC includes proceeds from meat pies, yard sale, and coffee hour

Overall:

- Operating deficit for the month is \$677; year to date is \$23,122
- Bank balance is overdrawn \$3,600 at month end and there are further uncashed cheques of \$4,800 outstanding.

Raising the Roof:

- Contributions of \$1,535 were received during the month bringing the total to \$39,000

St. Mark's by-the-Lake Church
Council report

2008
June

	Month			Year to Date		
	Actual	Budget	Difference	Actual	Budget	Difference
EXPENSES						
Advertising	0	0	0	672	600	(72)
Apportionment	2,750	2,750	0	16,500	16,500	0
Bank Charges	16	30	14	102	80	(22)
Chancel Guild	0	200	200	1,295	1,200	(95)
Ministry - other	772	1,255	483	6,979	6,825	(154)
Miscellaneous	0	50	50	229	300	71
Music Supplies	0	63	63	434	375	(59)
Office	383	900	517	6,270	5,600	(670)
Outreach	0	417	417	2,932	2,500	(432)
Parish Fellowship	0	83	83	505	500	(5)
Property	2,017	1,432	(586)	10,653	9,610	(1,043)
Rector - benefits	1,059	1,083	24	6,454	6,500	46
Rector - Salary	3,886	3,887	0	23,319	23,319	0
Staff	4,420	4,371	(49)	26,970	26,626	(344)
Utilities	1,202	1,242	40	12,869	12,550	(319)
Youth Ministry	647	333	(314)	1,603	2,000	397
TOTAL EXPENSES	17,152	18,096	942	117,786	115,085	(2,701)
INCOME						
Offerings	13,239	15,700	(2,461)	77,385	85,150	(7,765)
Other Income	300	3,150	(2,850)	2,155	5,250	(3,095)
PAC	2,938	2,167	771	8,631	13,600	(4,969)
Special Donations	0	0	0	6,493	0	6,493
TOTAL INCOME	16,477	21,017	(4,540)	94,664	104,000	(9,336)
OVERALL TOTAL	(675)	2,921	(3,598)	(23,122)	(11,085)	(12,037)

ADOPTION OF TREASURERS REPORT: Motioned by Mark Charlton to adopt report.
Seconded by Janet Forster.

Wardens Report

(Amanda Dibbs)

- The wardens met earlier this week for a lengthy meeting. The longest yet.
- As for a timeline to start construction we are looking at August 1st as a starting date. They met three weeks ago with Norm Becker and Fausto Vollpatti.
- The proposed timeline is as followed:
 - The hall – three months
 - Church – one month.
- December first is a tentative date to have everything finished in time for Christmas.
- We will be storing everything that is in the hall in storage units. We have chosen J-Loc Storage on Manning Road. The wardens felt that they wanted to support a local business.
- The wardens have decided to keep everything in one spot which will be easier to keep track of and store.
- Mark Charlton asked if there is insurance on these storage units. Dave Goetz said that typically they don't since you can run it through our existing policy. Mark will confirm.
- People are lined up to help pack and move on Monday July 21st. Richard Hartley, and Jerry Pardy have offered the use of their trucks. Everything should be moved out by Wednesday.
- The wardens had many questions as to what we will do about events that are to happen in the hall during the fall. Listed below are the comments:
 - **Coffee Hour**
 - Coffee hour volunteers will not have to make coffee. We will bring in coffee from Tim Hortons.
 - All cups, plates etc. will be provided for volunteers. They do not need to worry about this. We want to make this as effortless as possible.
 - We will set up between the hall and the church. This may change pending trial.
 - We do not want people to miss out on fellowship. We want to be able to socialize after Mass. Kevin stated that he felt that 3-4 months is too long to go without doing what we do. Fellowship is an important part of church.
 - **Turkey Dinner (October 5th)**
 - Knights of Columbus on Lesperance Road has graciously offered their hall. They have been excellent to us. They are letting us use their facility free of charge. They will however have their bar open should anyone wish to purchase an alcoholic beverage.
 - The only stipulation of using their hall for the turkey dinner is that all turkeys must be cooked on their premises.
 - We will still cook the turkeys but using their facility. We will still need volunteers for this.
 - More details will follow closer to the date.

- **Fall Bazaar**
 - Bazaar will be held at the Knights of Columbus as well. An offsite venue is a great opportunity to have others see what we are up to.
 - We will have the hall to use for pickup and storage of items right before the event.

- **All Souls Service**
 - This service will be sometime in November and held at Marcotte Funeral home. Jerry Marcotte has committed to this event.
 - There will be a full liturgy and reception afterwards.
 - Marcotte's is such a good pairing with us that it only seemed logical to hold the mass there.

- **Ground Breaking Sunday**
 - An invitation has been put in the bulletin.
 - Invitations were sent out to many people who are connected with St. Mark's by-the-Lake.
 - We would like the choir to be robed. We want them to look top-notch for this grand occasion.
 - There will be a standing communion due to safety concerns.
 - Kevin would like people to take a shovel and perform a sod turning.
 - Art and Arlene Shields and Jack and Minnie Healey are the two couples that were in the original group that started the church here. They will be invited to take a shovel.
 - We unearthed the original picture that showed the sod turning in the 1950's when St. Mark's by-the-Lake began.
 - The media will be contacted and invited to the Ground Breaking Ceremony.
 - Shoreline will be doing a piece on our church. They will be present.
 - We will be having a light sandwich reception afterwards.
 - Marion Hinton has also arranged to have fruits and vegetables, coffee, tea, and juice brought in to the church.
 - Norm Becker and Fausto Vollpatti will be onsite for questions.

- **Annual Celebrity Auction and Steak BBQ**
 - The date is set for October 17th
 - It will be held at the Knights of Columbus in Emmerlyville.

- **Geoff and Margaret Dibbs Anniversary Party**
 - We wanted to do something nice for them
 - We have arranged for them to go to Stratford to see a play and stay at a hotel over night. This will be presented to them at the party.
 - It is difficult to believe that nobody has spilled the beans. They have no clue that there will be a party.
 - Amanda's aunt and uncle are coming to visit this week. She will tell them on Thursday that everyone has somewhere to go on Saturday.

The Rectors Report

(Kevin George)

- In the near future there are a couple of things we need to address. The golf tournament and youth ministry.
- Kevin was talking to a colleague out East that said they slow down in the summer. That appears not to be the case here.
- Thanks to everyone for helping out with the picnic and yard sale.
- It is interesting that the yard sale items were fantastic this year. Always a plus. The traffic was decent and hopefully they will come back next year. Usually yard sale goers tend to come back to the ones that have good items.
- We donated some sporting equipment that was left to a program to help kids.
- Kevin will be going on vacation August 6th which is the day after construction is to start. He is a bit nervous that he will not be around to help.
- Kevin's sister Helen won a \$42,000 sports car. A happy diversion to all that is going on down there. She drove their dad around and he had a great time.
- You may be wondering when things will happen and/or if it will ever happen. We are excited as to what we will be undertaking. Construction will start soon so there is no need to worry.
- Kevin is grateful to be a part of such an endeavour. He is proud to be in a place of hope, growth and change.
- Many thanks to Katelinn Tuovinen. This is her last Parish Leadership Team meeting. She is leaving to go to Ryerson University to study food and nutrition.
- Jane Cornett wanted to state that Katelinn has been a great influence with Sunday school.
- Many years ago when Kevin first came to the parish the children put together a book for him and Catherinanne on their first Sunday here. They also gave them some eggs. Katelinn was one of those children.
- "I just hope you can bring some of the good things you have learned and experienced here and take it with you on your journey".
- John Anderson, Bud Piercell and John Blair have been working on the golf tournament. So far we have approximately 32 people signed up and numerous prizes donated. It will be a fun outing.

Youth Ministry

(Jane Cornett)

- Jane attended the National Youth Conference London.
- The conference was awesome. Thank you for letting me attend.
- There were approximately 165 youth leaders, clergy and participants that attended.
- A funny story was that Jane sent a tape to Newfoundland with a priest who in turn gave it to her husband known as the "meat man". He in turn brought this tape to Kevin's parents.
- There were many different speakers at the conference.
- The Primate was there for a couple of days.
- It was an energetic time. A great time to network.
- Jane will be on vacation in August. The same time as Kevin.
- Vanessa Jollimore will be in charge during Jane's absence.
- We will be using the Montessori School on Sunday since the hall will not be available.
- Parents are to drop their children off at the Montessori School at 10:15AM.
- We are hoping to have a walkie talkie so that Jane will know what is happening in the church. This way Jane will know when communion is happening. Perhaps the greeters can take responsibility with this.
- We will most likely have to sign a liability waiver at the Montessori School.

- The school is non-profit and are not charging us any fees. A donation may be appreciated.
- The room we have available to us fits approximately 15-20 kids.
- We are not allowed to use their toys but that is fine since we can bring ours.
- We may not have a toddler room since they don't have an infant room. This is yet to be determined.

Closing Prayer

Motion

Dave Goetz motioned that the meeting adjourn.

Motion Carried

Meeting Adjourned.